

**CLERMONT COUNTY BUILDING DEPARTMENT
PERMIT CENTRAL**

2275 BAUER ROAD, BATAVIA, OHIO 45103
513-732-7213 or FAX 513-732-7163

Guide for Building a Deck

1. Obtain a Zoning Permit from your local township zoning official.
2. If property has septic or a cistern obtain approval from Clermont County Health Department.
3. Bring one copy of the two above documents and ***two sets*** of detailed construction plans and site plans to our office.

To complete our application form you will need all project information and your parcel number.

Plan review will be completed by 11:00 a.m. the day following the submittal.

Plans from a lumber supplier or computer generated are usually acceptable IF you have added to the drawings all of the dimensions, spacing and lumber sizes and spans.

The Building Inspection Department will inspect the post holes *before* concrete is placed. A final inspection will also be made after the deck is complete. A “rough” building inspection **may** also be necessary.

Specifications for deck construction:

Excavations must be at least 30" deep, with 8" of concrete placed after the excavation is inspected. Excavations (footers) must be detailed on the plans.

The dimensions, joists and beam size, and spacing must be on the construction plans.

Stairs are 8 1/4" maximum riser and 9" minimum tread.

Spindle spacing on handrails and guardrails is 4" (a 4" sphere will not pass through any opening, this included the back of the steps).

Handrails are required to be between 34 and 38 inches high. Handrails shall not exceed 2 1/4" cross sectional dimension. Guardrails are required to be at least 36 inches high.

Inspections required

1. Footer/foundation after excavation, before concrete
2. A rough inspection might be necessary if a structural element will be concealed
3. Final inspection when project complete.